



# Sandwell Academy Uniform Policy

<b>Policy Title:</b>	Uniform Policy
<b>Policy Reference:</b>	SA / Student
<b>Description:</b>	This document sets out the Academy's expectations for Student Uniform
<b>Status:</b>	Statutory
<b>Category:</b>	Academy / Student
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<b>Change Record</b>		
<b>Version</b>	<b>Date</b>	<b>Description</b>
1.1	April 2012	Addition of cardigan, ear stretchers and update to Sixth Form uniform
1.2	June 2014	Addition of 3 <sup>rd</sup> Supplier. 2 <sup>nd</sup> hand uniform. Religious considerations
1.3	July 2015	Updated Sixth Form trouser guidelines, Sport and Performing Arts Kit
1.4	July 2016	Addition re: Hairstyle (shaved lines). Updated Performing Arts Kit
1.5	July 2018	Addition re: Shoe details (boots, Kickers). Updated Sixth Form policy. Added Spot Checks to the policy.

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# Introduction

To facilitate effective teaching and learning at Sandwell Academy there is a strict code of conduct with respect to uniform and office dress for both staff and students. Establishing and maintaining high expectations of appearance for staff and students is essential to supporting the ethos of a professional, business orientated and educational environment.

In our diverse community, some of our students follow religious guidance on aspects of appropriate clothing. Sandwell Academy is sensitive to the requirements of specific items of dress code required by religious beliefs.

We ask for your support and co-operation to help keep the standards of students' uniform as high as possible. Sandwell Academy clothing requirements are listed on the following pages.

Official Suppliers:

Gogna School Wear & Sports, 67/69 Rookery Road, Birmingham B21 9QU.  
Tel: 0121 523 5572

A Oakes Ltd., 174/180 Vicarage Road, Nr Oldbury, B68 8JB Tel: 0121 552 1684

Second hand uniform is available direct from the Academy

# Student Uniform and Dress Code

Students in Key Stage 3 and Key Stage 4 should wear the prescribed uniform at all times. Sixth Form students do not wear the prescribed uniform but should wear clothing appropriate for the business world or office environment. (Specific details are outlined later in this policy). If you do not conform, your parents will be asked to collect you immediately and you will not be allowed to return to the Academy until the issue is resolved.

Members of the general public make judgements about Sandwell Academy based upon standards of academic achievement, behaviour and uniform. All students are expected to wear full uniform when being transported to and from the Academy. Students are expected to take pride in their appearance and this should be replicated in the way uniform is worn. It is essential that all students take their ambassadorial role for the Academy seriously at all times.

## Jewellery

Earrings, rings, nose studs, body and tongue piercing and related jewellery are not allowed. One plain stud can be used for pierced ears and a watch may be worn. Ear stretchers are not allowed.

## Hairstyle

No extreme hairstyle or colouring (including totally, partially shaved, or decorated scalps including shaved lines, brightly coloured hair dyes). Sensible hair accessories in black or navy blue.

## Nail Varnish

Nail varnish and any form of false nail are not permitted.

## Make-Up

Key Stage 3 (Years 7 & 8) – Not to be worn

Key Stage 4 (Years 9, 10 & 11) – Mascara only

Key Stage 5 (6.1 and 6.2) – Appropriate make up for the office.

## Academy Kilts and Trousers

No variation of the kilt or trouser style is acceptable. Parents should ensure that they purchase kilts or trousers from one of the Academy's three uniform suppliers.

Students are not permitted to wear denim jackets, baseball hats or hooded sweatshirts.

## Religious Consideration

A Hijab may be worn but only in a black or navy blue colour.

## Outdoor Jackets

These should be removed on entry to the Academy and not worn inside.

# Uniform for Key Stage 3 and Key Stage 4 Students

## Male Uniform

Name badge (provided by the Academy)

Academy tie

White shirt

Academy grey trousers

Academy blazer with Academy logo on breast pocket

Academy sweater (optional)

Black socks

Black plain shoes of a sensible design. Pumps, training shoes, boots, or ankle boots, shoes with deep tread soles or with a logo or reflective design are not allowed (e.g. Kickers). If a student has the incorrect footwear on they will be sent home to get the correct shoes. If this is not possible students will need to wear the Academy pumps.

Suitable carrying bag (Large enough to carry two A4 folders)

## Female Uniform

Name badge (provided by the Academy)

Academy tie

White blouse

Academy kilt – below the knee OR Academy grey trousers

Academy blazer with Academy logo on breast pocket

Academy sweater/cardigan (optional) – to be worn in addition to blazer and not in place of

Black knee-length socks or black tights

Black plain shoes of a sensible design with heels no higher than 2 inches, not stiletto or kitten style. Pumps, training shoes, boots, or ankle boots, shoes with deep tread soles or with a logo or reflective design are not allowed (e.g. Kickers). If a student has the incorrect footwear on they will be sent home to get the correct shoes. If this is not possible students will need to wear the Academy pumps.

Suitable carrying bag (Large enough to carry two A4 folders)

All students are encouraged to take a pride in their personal appearance. The Senior Management reserve the right to take appropriate action to ensure all students wear the correct uniform in a way that enhances the reputation and reinforces the ethos of Sandwell Academy. Parents are asked to clearly label all items of clothing with their child's name.

# Dress Code for Sixth Form

All students are to wear clothing that would be appropriate for the business world or office environment, including a suit jacket.

## Male Dress Code

Name badge (provided by the Academy). For safeguarding reasons name badges should be worn by students and staff at all times when on the Academy site.

Smart business style suit/blazer and trousers.

Collared shirt and tie (jumpers should not be worn over shirts).

Sensible black shoes with no logo or reflective decoration are permitted.

(Pumps, training shoes, shoes and boots with deep tread soles or with a logo or reflective design are not allowed).



## Jewellery

Nose studs, ear stretchers, body and tongue piercing and related jewellery are not allowed. However, Sixth Form students may wear jewellery that conforms to Health and Safety regulations, however multiple piercings are not allowed.

## Hairstyle

Brightly coloured hair dyes and totally shaved or decorated scalps including shaved lines, are unacceptable for the Academy.

## Female Dress Code

Name badge (provided by the Academy). For safeguarding reasons name badges should be worn by students and staff at all times when on the Academy site.

Smart business style suit (matching ie same colour or co-ordinated):

Jacket and smart trousers (no leggings, jeggings, chinos etc).

or

Blazer and skirt (knee length).

Blouse or shirt (not low cut and no T Shirts).

Smart sensible shoes (Heels no higher than 5 cm and not of a kitten or stiletto style, pumps, training shoes, shoes and boots with deep tread soles or with a logo or reflective design are not allowed).



## Jewellery

Nose studs, body and tongue piercing and related jewellery are not allowed. However, Sixth Form students may wear jewellery that conforms to Health and Safety regulations, however large hoop earrings and multiple piercings are not allowed.

## Hairstyle

Brightly coloured hair dyes and totally shaved or decorated scalps are unacceptable for the Academy. Hair accessories must be sensible.

Students are not permitted to wear denim jackets, baseball hats, cropped tops or hooded sweatshirts. Parents are asked to clearly label all items of clothing with the student's name.

All Sixth Form students are encouraged to take a pride in their personal appearance. The Senior Management reserve the right to take appropriate action to ensure all students dress appropriately to enhance the reputation and reinforce the ethos of Sandwell Academy.

# Sports Kit for Key Stage 3 and 4 Students

## Male & Female Kit

Academy Polo shirt with badge

Academy Shorts or Gym Skirt

Academy Sport Socks

White Sports Socks

Academy Tracksuit with badge

Academy Sweatshirt with badge

Non marking soled shoes – ie suitable trainers for physical activity which provide support and protection to feet.

Towel

Suitable carrying bag

We recommend that for hockey, students should use shin pads and a mouth guard to comply with Health and Safety advice. These are available from most sports shops.

Students involved in physical activities are required to wear Academy PE clothing.

Optional Items for PE sessions and fixtures

Sandwell Academy Hat

Sandwell Academy Gloves

# Sports Kit for Sixth Form Students

Students who are studying A Level PE or BTEC Sport are required to have the full kit as listed below.

## Sports Kit for ALL Students

### Male & Female Kit

Academy Polo shirt with badge

Academy Shorts or Gym Skirt

Academy Sport Socks

White Sports Socks

Academy Tracksuit with badge

Academy Sweatshirt with badge

Non marking soled shoes – ie suitable trainers for physical activity which provide support and protection to feet.

Towel

Suitable carrying bag

We recommend that for hockey, students should use shin pads and a mouth guard to comply with Health and Safety advice. These are available from most sports shops.

Students involved in physical activities are required to wear Academy PE clothing.

Optional Items for PE sessions and fixtures

Sandwell Academy Hat

Sandwell Academy Gloves

Other Sixth Form students are required to have the following as a minimum for the Fitness Centre:

- Academy Sports T-Shirt with badge
- Academy Shorts or Gym Skirt
- White Sports Socks
- Non marking soled shoes – ie. Suitable trainers for physical activity which provide support and protection to feet.

No other sportswear ie. hoodies, alternative tracksuits are allowed.

## **Kit for KS4 & KS5 Performing Arts Students Only**

### **Performing Arts Kit:**

Plain Black Joggers (Available from Gogna with Academy badge) (No leggings)

Black trainers/pumps

Black Polo shirt with Academy badge – Available from Gogna with Student candidate identification number and initials printed

KS4 Performing Arts student must also have normal sports kit for PE including full Academy Tracksuit.

## **Financial Bursary Support**

Eligible parents and Sixth Form students will be given financial support to help with their purchases of uniform or office dress. The Student Support and Welfare Officer, who is contactable via the Academy Reception, is able to provide further details concerning eligibility and the nature of support available.

## **Spot Checks**

From time to time spot checks are done across the Academy and within individual year groups to ensure all students are adhering to the Uniform Policy. Checks are done to ensure all students have their portfolio and the correct equipment, name badge with them at all times. The students are also checked to ensure they do not have any excessive make up on, incorrect footwear or jewellery on and anything else we feel is not to the expected standard.

Students are also reminded any other items such as head phones, phone changers, combs, makeup, drinks, sweets or any other items not required or allowed during the school day are not brought into the Academy. If students do have any of these items then they will be asked to take such items out of their blazers to be handed in to the member of staff. Items such as sweets or drinks will be disposed of by putting them in the bin, other items will be handed in and can be collected at the end of the day. If students are not conforming to the Uniform Policy and are working against the Academy then sanctions such as Friday review can be issued or students can be sent home for persistently failing to follow the Academy routines.